

TOWN OF MARLBORO
REGULAR SELECTBOARD MEETING
Thursday, June 28, 2012

ATTENDANCE:

Present were Select Board members Craig Hammond, Chair; Andrea Livermore and Pieter van Loon. Also present were Mary Sargent, Zoning Administrator; Keith Clark, Windham County Sheriff; and Marcia Hamilton, Select Board Assistant.

CALL TO ORDER:

The meeting came to order at 6:00 PM.

APPROVAL AND SIGNATURE OF PAY ORDERS:

The Board approved and signed pay orders.

SCHEDULED AND UNSCHEDULED TIME:

Mary Sargent presented her Quarterly Zoning Administrator Service Log. She described some difficulties she has experienced in performing her job. Craig suggested members of the Select Board, Development Review Board and Planning Commission come together to help work through some of the obstacles she is facing.

No member of the public attended the unscheduled open public comment period.

Sheriff, Keith Clark explained how his department structures the contracts and the unique aspects of Marlboro's contract with regard to traffic enforcement carried out by the deputies along South Road and at the college. Other towns' contracts have unique flexibility with regard to animal control. The sheriff's department is adding new services and has increased its budget. The Board voted to accept the terms, and signed the FY 2012-2013 contract with the Windham County Sheriff's Department for an amount not to exceed \$6,600.00 and services rendered at a rate of \$43.00 per hour.

APPROVAL OF MINUTES:

The Board approved the minutes of the 06/14/2012 regular meeting.

OLD BUSINESS:

The Board discussed the Natural Resource Conservation Service (NRCS) project on Augur Hole Road behind the James Martis property. The Board set the Bid Opening for the next meeting at 7:00 PM. Thursday, July 12. The project will be advertised in the *Reformer*.

The Property Assessed Clean Energy (PACE) Program will be discussed at the July 12 meeting. Copies of the package of Material from Efficiency Vermont were distributed to select board members for review and discussion.

The board executed the Federal Emergency Management (FEMA) Amendment 4022.

Summer maintenance at the Recycling Center was discussed briefly. Board members will attempt to recruit volunteers who will sign themselves up to help by locating the website <http://www.brownbearsw.com/freecal/marlbororecycle> and signing their name on a calendar.

The Board voted (Livermore/van Loon) to go into Executive Session to discuss two personnel matter at 7:23 PM. and came out at 7:48 PM. No action was taken in either instance.

Discussion regarding Constable responsibilities was tabled to a future meeting.

The matter regarding a Muster Field lease was discussed and a draft lease will be reviewed with the family now mowing the Muster Field. A final draft will be prepared for signatures.

NEW BUSINESS:

Utility work by CVPS in a North Pond Road neighborhood caused inquiry from residents about the flags and markers along the road. Residents were concerned about the cutting.

Craig Hammond signed Requests for Proposal letters for performing a single audit of the municipal books for calendar year 2011. Letters were addressed to Graham & Graham (Springfield, VT), PC, Pieciak & Company (Brattleboro, VT) and Love, Cody & Company, CPAs, PC (Bennington, VT).

INFORMATION ITEMS AND MAIL:

Information appearing in the July issue of *VLCT News* regarding creating an Employee Handbook was referred to the Board by Nora Wilson.

ADJOURN:

The meeting adjourned at 9:10 PM.

Respectfully submitted,
Marcia L. Hamilton, Select Board Assistant