

TOWN OF MARLBORO
REGULAR SELECTBOARD MEETING
Tuesday, July 24, 2012

ATTENDANCE:

Present were Select Board members Craig Hammond, chair; Andrea Livermore and Pieter van Loon. Also present were Kip Tewksbury, Energy Coordinator; Sara Coffey and Jerry Stockman, and Marcia Hamilton, Select Board Assistant.

CALL TO ORDER:

The meeting came to order at 5:30 PM.

APPROVAL AND SIGNATURE OF PAY ORDERS:

The Board approved and signed pay orders.

SCHEDULED AND UNSCHEDULED TIME:

No member of the public was present during the unscheduled open public comment period.

Kip Tewksbury, Energy Coordinator, explained the PACE program to the Board. He said he knows of one resident who is already interested in participating. Publicity about the program will be in upcoming *Mixer* articles. The Board voted (Andrea/Piet) to sign the Resolution Re Adopting the PACE Program Description and Guidelines. The Board also voted (Andrea/Piet) to authorize Craig Hammond, chair to sign for the Board the Program Administrator Agreement between the Town of Marlboro and Vermont Energy Investment Corporation d/b/a Efficiency Vermont. The due date for the paperwork is August 1, 2012.

Sara Coffey requested use of the Town House and requested consideration for certain adaptations which are attached to these minutes. The Select Board approved Questions 1, 2, and 5-9. With regard to Question 3, the flags will not be moved and Question 4, there will be no taping, pinning or otherwise suspending materials from the walls.

APPROVAL OF MINUTES:

The Board approved (Andrea/Pieter) the minutes of the regular meeting of 07/12/2012.

OLD BUSINESS:

Andrea Livermore reported on the three draft policies she sent to the board for review. These will be reviewed and discussed at another meeting. She also drafted a personnel policy and sent it to David Elliott and Linda Peters for review. After they have reviewed the policy and made comments, the Board will review it.

Adam Katrick, not present at the meeting, had sent a report to the Board by email outlining some of his activities and requests. The Board will schedule him for discussion at the next meeting to be held Thursday, August 2, 2012 at 6:00 PM.

NEW BUSINESS:

The Board decided not to have a table at the Marlboro Fair. However the members will be present and walking around the grounds.

The Board discussed whether to have Planet Aid place a clothing collection box at the Recycling Center and unanimously voted not to participate in their program.

INFORMATION ITEMS AND MAIL:

There were no information items or mail.

ADJOURN:

The meeting adjourned at 8:00 PM.

Respectfully submitted,
Marcia L. Hamilton, Select Board Assistant

From: Sara Coffey sara@vermontperformancelab.org
Jul 20, 2012

Email To Marcia, Select Board, Nora

To the Members of the Marlboro Selectboard,

Nora Wilson and Marcia Hamilton suggested that I contact you regarding our upcoming rental and use of the Marlboro Town House. The organization I run, Vermont Performance Lab, "rented" the Town House back in April for a residency with theater artist Ain Gordon. It was such a privilege to work and use the space for rehearsals and an informal showing. The development of the theater piece was deeply informed by the Marlboro Community as it included historical and site research and collaboration with Forrest Holzapfel and engagement with students and faculty at the College.

Another one of our artists, Yanira Castro, has been taken with the Town House for a project she is developing that will also be rooted in the Marlboro community. In the winter we reserved the Town House for an upcoming artist residency in September.

For both of these residencies we made a contribution of \$100 each (\$200 total) to the Town In consideration for letting Vermont Performance Lab use this community space.

It is our intention to be respectful of the Town House, and to that end we we have a few questions regarding the use of the space in September. We have laid out the questions along with a project description below. We would be happy to come to the upcoming Selectboard meeting on July 24th to answer any questions or concerns you might have. You can also get a sense of our organization by going to www.vermontperformancelab.org and ask a few members of the community like Forrest Holzapfel about the way we operate. Please do not hesitate to call or email me with any questions.

Many thanks for your time, Sincerely, Sara Coffey, Director, Vermont Performance Lab
561 Fitch Road, Guilford, VT 05301, T: 802-257-3360, C: 802-579-3766
www.vermontperformancelab.org

Description of the VPL Residency/Event

From September 23-29, 2012, Vermont Performance Lab is hosting a weeklong artist residency with Yanira Castro and her collaborative team. VPL has reserved the Town House in Marlboro for the purposes of rehearsals, and installation of *The People to Come*, a new participatory performance installation which will be presented (free of charge) on Saturday, September 29.

Yanira has already visited Marlboro to attend Town Meeting and meet with various members of the community in March, and again in June to meet with various archivists and local historians to better understand the town, the Town House and people who live (and have lived) in Marlboro. Already VPL has set up some activities to engage the elementary school students, local artists and students at the College. Yanira will return to participate in the Marlboro Summer Sale on

July 28th where she and Jess Weitz will set up a photo booth to take portraits of people with their summer sale purchases.

Questions for the Selectboard

In order to properly support this residency, VPL is asking the Marlboro Select Board to consider a number of options and questions that we have to adapt the Town House as a dance performance venue. Please note that VPL takes full responsibility for restoring the space to the condition present at the start of Ms. Castro's residency.

1. Power--VPL proposes to engage the services of a licensed electrician. This individual will create a temporary tap into the existing 40 Amp/2 Pole distribution panel in the Town House and run three 20A circuit extensions to locations within the building.
2. Portable cable--lighting, sound and projection apparatus may require the running of portable wiring or cable within the building. All wire and cable will be run either around the perimeter of the space or will be taped/matted whenever crossing the path of audience members.
3. Flags--May VPL rehang the two flags now pinned to the wall of the space to make them hang more "neatly"?
4. Wall hangings--May VPL tape, pin or otherwise suspend materials from the walls?
5. May VPL remove the red cord that is currently tied between two lighting fixtures in the space?
6. Platforms--VPL plans to place two raised platforms in the center of the building. The platforms will be built so that there is sufficient air space for the propane floor furnace to operate properly.
7. Internet access--May VPL access the wireless internet connection provided in the adjoining town administration building? If the wireless signal is not sufficiently strong, may we run a network cable to the town administration building and plug into an available internet receptacle?
8. Ground support for equipment--VPL may need to place portable stands for lighting, sound or projection equipment within the space.
9. Box Office--May VPL erect a portable canopy outside the building to serve as a shelter for our event box office operation?

We consider it a privilege to have access to the Town House, and greatly appreciate letting VPL use it for these artist residencies. We look forward to meeting with you all at an upcoming select board meeting to further discuss the project and the use of the Town House.