

Emergency Management (EM) Committee

April 3, 2013

Slides and notes as of 1230 on 10 April 2013

- Meeting Purpose
 - Review current EM initiatives and issues
- Agenda
 - EM Project Review
 - EM Budget
 - Upcoming Events
- Specific Goals
 - Get committee feedback on current initiatives
 - Determine whether to send emergency register mailing
 - Determine way-ahead for community shelter
 - Identify EM equipment grant items for FY15

EM Project Review (1 of 2)

- Emergency Register
 - Refresher mailing due (combine with Fire Company)?

Mailings every 2-3 years seem about right. Don't need to combine with Fire Company appeal, but should survey for what people can offer, not just what they need. Town Clerk should also get copies to give to new residents.
* Goal: send out new mailing just before Town Fair in fall.

- Community Shelters
 - American Red Cross (ARC) designation and support requires a committee
 - College, Store, and Camp Neringa are potential sites

This is important to the community, worth pursuing with or without full ARC support
* Goal: Set up local shelter organization to meet Marlboro's needs, and IF appropriate expand that for ARC designation

- Neighborhood Networks
 - Initial organization in place for NE half of town
 - Still need area organizers for SW half of town

Program is up and running, but still looking for Area Organizers near Higley Hill, Butterfield, and South Rds.

- Volunteer Coordination
 - Volunteer coordinator interested, needs training

Goal is to have a leader or two and framework for handling uncertified volunteers that appear during emergencies.

EM Project Review (2 of 2)

- Memorandums of Understanding

- Joint memorandum or survey?
- Working on format, goal complete set by May

MOU is better than survey – can do survey if business doesn't want to sign MOU. Agreements have not been an issue in the past, but they are useful for FEMA claims. Many activities may be seasonal!

- Radiological Emergency Plan (REP)

- New Radiological Officer
- State accelerated review for graded exercise, done in FEB
- Next town review in spring 2014

Next drill May 8, state graded exercise June 5.

- Marlboro Emergency Notification System (MENS)

- Current Code Red system in place
- Vermont Alert statewide system coming eventually

Current system does allow mobile calls – anyone interested can just give info/updates to EMD. VTAlert will allow texts, e-mails, and more – similar to nyalert.gov.

- Other Activities

- FEMA Community Resilience Challenge Grant
- State Multi-Agency Coordination System (MACS) workgroup
- Town Resource Lists (with Townshend Asst EMD)

Asked for \$4K, FEMA still working through 20,000 applications.

Situational Awareness, EMD projects/participation

EM Budget (FY13)

- Pay and Stipends
 - EM Director: \$16,000
 - EM Coordinator: \$4,000
 - Secondary Pager Carrier: \$1,500
 - Radiological Officer: \$1,000
- Exercises, up to \$4,000
- Funded Equipment
 - 7 Mobile Radios
 - 5 Pagers*
 - 2 Portable Radios*
 - Generator
- General Activities
 - Communications: \$1,794
 - Generators: \$1,300
 - Supplies/Mailings: \$350
 - Portable radios match: \$871
 - **Remainder: \$685**
- Priorities:
 - Fax/Printer/Scanner (\$300)
 - Bus Driver pager (\$75+108/yr)
 - EOC mapboard (\$100)
 - Projector bulb (\$200)
 - Folding tables (\$100)
 - EMC laptop (\$1,000)
 - Defibrillator (\$1,600)
 - Extra office supplies

Exercise expenses are normally only \$3000 – can also fund any REP related training

Cutline for \$685

Fiscal Year 2013 budget through June – no issues. Most unpredictable line is generator fuel (between \$250-\$800/year depending on outages!). Glenn must still purchase generator, useful for operating EOC in an alternate location or helping residents charge oxygen, run well pumps, etc. Access kits (for powering direct or connecting to house power panels) would be valuable.
* Current budget and expenditures should allow purchase of Fax/Copier, pager, mapboard, and projector bulb.

The EM budget primarily comes from state grants, so the EM Fiscal Year (FY) runs from July – June.

** Items with an asterisk provide only partial funding and require a 50% match*

EM Budget (Future)

- FY14 Equipment Requested:

- 5 Pagers* (\$2,245)
- EMD Laptop (\$1,000)

FY14 request probably valid (depends on legislature)
Pagers are set up for 5-year lifecycle – fire company can make match if needed (or not!)
Laptop target is to get two on a four-year lifecycle (one for EMD and one for EMC)

- FY15 Equipment Requests:

- 5 Pagers* (\$2,245)
- Antenna for backup radio (\$500)
- ID Card Maker (\$1,500)
- HF Data Network (\$5,000)

Low confidence for getting funding for items below the line

FY15 request may be due in August
Pagers are set up for 5-year lifecycle – fire company can make match if needed (or not!)
Antenna is for alternate EOC location in Town Office (radio is already on hand)
ID Card Maker is for generating local credentials
HF Data Network equipment sends computer traffic over radio using existing state network (e.g. if DSL is down)

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Upcoming Events

- Planned Events:

- April 24: ICS-100 Class (EOC/MVFC) – 6:30pm
- May 8: REP Exercise (EOC)
- June 5: Graded REP Exercise (EOC)
- September: REP Exercise (EOC)
- September: Town Fair
- October 18-19: Vermont EM Conference

ICS-100 – basic Incident Command System, for firefighters and anyone working the EOC! Class will cover material, students can take test to certify online later.

Marlboro isn't actually graded as a town because it wasn't part of the original EPZ, but still supports the state's exercise.

Conference at Lake Morey Resort in Fairlee, exact schedule TBD but Saturday should be day of general interest

- Other Potential Events:

- Emergency Preparedness meeting
- Mobile Radio exercise
- EMD Appointment (Halifax)

General meeting good idea for October (can publicize at fair)

Grant requires minimal exercise; best option is to use fall REP drill to focus on radio comms

A neighboring town (Halifax) recently appointed two brand new EMDs to a one-year term by requesting letters of interest/resumes and interviews. Glenn and the committee talked about whether that might be appropriate for Marlboro, and the group didn't seem to think that it was appropriate to recommend any changes to the selectboard.

- Next EM Committee Meeting:

- Wednesday, October 2, 7:00pm in the EOC