

TOWN OF MARLBORO  
REGULAR SELECT BOARD MEETING  
Thursday, May 9, 2013

**ATTENDANCE:**

Present were select board members Andrea Livermore, chair, Pieter van Loon and Andy Reichsman. Also present were Glenn Herrin, Emergency Management Director; David Elliott, Road Foreman; Lisa Hecht, resident; Ed Lopata, resident; and Marcia Hamilton, Select Board Assistant.

**CALL TO ORDER:**

The meeting came to order at 5:00 PM.

**APPROVAL AND SIGNATURE OF PAY ORDERS:**

The board approved and signed pay orders.

**SCHEDULED AND UNSCHEDULED TIME:**

No member of the public was present during the unscheduled open public comment period.

Glenn Herrin, Emergency Management Director, reviewed the Basic Emergency Operations Plan with the select board and the board authorized Andrea Livermore to sign an updated copy. Glenn reviewed the emergency management structure from a series of diagrams he distributed. He commented on the periodic radiological drills that occur during the year at the fire house. Select board members discussed attending drills as schedules permit. Glenn also presented a budget report for select board review.

David Elliot attended the meeting at the request of the board to update the board on equipment purchase and road maintenance practices. The used Stratton truck is no longer available and he is still looking around to locate and purchase a replacement truck. David addressed road related questions that were raised at the April 25 meeting. One such question was whether there was anything that can be done to improve the roads. David explained his maintenance routines applicable to the seasonal conditions of the road. Additional personnel or equipment or road materials would increase the highway budget. The town highway budget has already been set for FY 2013. The board will study the matter and determine whether/what increases may be proposed by the time it begins FY 2014 budget discussions in November.

**APPROVAL OF MINUTES:**

The board voted (Reichsman/van Loon) to approve the minutes of the regular meeting of 04/25/2013.

**OLD BUSINESS:**

The select board agreed to consider a sign ordinance and Pieter will refer it to the planning commission to draft the language based on the elements it wants to include. Once the planning

commission is satisfied with its draft, it will then send it to the select board to begin the ordinance enactment process.

Andy reported that the Muster Field Lease Agreement was signed and is in effect.

Andrea reported on the draft Facilities Use Policy and Facility Rental Agreement which have been reviewed by Forrest Holzapfel, Town Clerk, who would administer them from the Town Clerk's office. There being no more changes, Andrea will send it to the Vermont League of Cities and Towns to be reviewed by the legal department then it will come back to the board for final review.

The board discussed the recent activities at the recycling center. The junior high had sent an email requesting assistance to remove a book case that had been inappropriately left. In the meantime, someone cleaned up the recycling center area and removed the book case. Andy will check with the Windham Solid Waste Management District to obtain a mock camera to install at the center. A real camera needs electricity.

The board discussed upcoming plans to create a new town web site with technical assistance provided by the Vermont Council on Rural Development through a grant submitted by Forrest Holzapfel in April. The board will assess the situation and direction to proceed when affirmative notice is received that the technical assistance is assured.

**NEW BUSINESS:**

There was no new business to come before the board.

**INFORMATION ITEMS AND MAIL:**

There were no further information items or mail to be discussed.

**ADJOURN:**

The meeting adjourned at 8:24 PM.

Respectfully Submitted,  
Marcia L. Hamilton, Select Board Assistant