

TOWN OF MARLBORO  
SPECIAL SELECT BOARD MEETING  
Monday, March 23, 2015

**ATTENDANCE:**

Present were select board members Andy Reichsman, Chair; Tyler Gibbons and Pieter van Loon. Also present were Vermont Agency of Transportation personnel Marc Pickering, Meghan Brunk and Chris Berg. Also present were David Elliott, Road Foreman and Mike Andreotta, who was appointed Emergency Management Director effective April 1, 2015. Also present was Marcia Hamilton, Select Board Assistant.

**CALL TO ORDER:**

The meeting came to order at 1:00 PM.

**SCHEDULED BUSINESS:**

No member of the public was present during the unscheduled open public comment period.

Marc Pickering reviewed the Town Highway Class II Roadway program and an emergency response plan after a weather event. He said it is important to document damage to highways/streams specifically and immediately after a weather event. Marc said he can only collect information about highways/bridges/culverts. Other emergency details such as damage to houses or sewers would be under the responsibility of the Town Emergency Management Director and not the state Agency of Transportation.

Marc asked for any electronic copies of bridge plans that have been completed since he received any such plans in the aftermath of Tropical Storm Irene. It is advisable for towns to have as-built surveys, too. David said Marlboro is up to date with submitting plans to the state. When the Augur Hole Road work has been completed David will send him the invoice that would detail labor and materials.

Marlboro is #5 on the list this year for state paving projects. Marc encouraged the Town to apply for paving because if any other towns in the top five do not apply Marlboro's position moves up. Paving is covered at 80/20 percent State/Town. Standard drainage culverts and guardrail can be included in Class II paving.

Marc then went over the grant program. Structures grants are 90/10 with adopted Codes and Standards or a Certification of Compliance stating the adopted codes and standards meet or exceed minimum requirements. As the latter applies, the board signed and submitted the current Certificate of Compliance for Town Road and Bridge Standards and Network Inventory.

The Annual Financial Plan was prepared by Meghan and discussed. The board signed and submitted the certification form that the funds raised by municipal taxes are equivalent to or greater than the sum of at least \$300 per mile for each mile of Class 1, 2 and 3 Town Highway in the municipality.

Marc talked about access permits. When anyone wants to do something such as cut a new driveway on the state highway, VT Route 9, they must obtain an access permit in advance. Having no further business, the VTrans District #2 personnel left.

Andy and David discussed the upcoming ride-around with Brud Sanderson of Stevens & Associates who will be coming to Marlboro to travel with David to identify road problems in connection with the second phase of Marlboro's gravel roads review.

ADJOURN

The board voted (van Loon/Gibbons) to adjourn the meeting at 2:35 PM

Respectfully submitted,  
Marcia L. Hamilton, Select Board Assistant