

Draft Minutes Planning Commission Meeting January 12 , 2016

Attending: Matt Tell, Staley McDermet, Patti Smith, Bennett Grout, Tim Segar, Edie Mas, Kate Buttolph
Mary Sargent (Zoning Administrator)

Matt called the meeting to order at 5:27 pm.

1. **Minutes**

Minutes of December 29th approved unanimously.

2. **Communications**

Edie wrote a draft Annual Report for the Town. Motion made, seconded , and unanimously voted to accept Annual Report. Edie will submit it to Marcia. Discussion about whether PC needs to establish an email , as requested by Rose Watson. Decision made that it was not necessary, but Matt said that he would be willing to monitor such an email if it proved to be needed.

There was also a discussion about comments that had been received by phone by various PC members, about the upcoming zoning meeting. Various questions concerning content; most will be brought up at meeting. Matt mentioned that he had gotten a couple of comments that people were having a hard time finding the proposed zoning on the web site; some people were finding it difficult to read through the whole document. Discussion and decision that it would be a good idea to develop a bullet list of the major changes in the new zoning. Marcia has requested an agenda of the forums to put up on the calendar.

Matt was thanked for getting out the information for the Mixer and on the Front Porch two times. Staley mentioned his goal was to get questions and issues out on the table, without comment from the PC, so that we can take them back and discuss them at a future meeting.

Meeting adjourned at 5:45 to prepare for public Forum. Next meeting on January 26th before the next Public Forum at MES at 5:00. Bennett will not be able to attend.

Respectfully submitted, Edie Mas