

**PERMIT TO APPROACH TOWN HIGHWAY
(Driveway Permit Application)
MARLBORO, VERMONT**

Name:	
Mailing Address:	Location of Approach:
911 Address: <i>(If applicable. See page 2, No. 3)</i>	Builder of Approach:
Tax Map Number	Deed Reference: Book _____ Page _____
Please draw a sketch of the location of the road, the proposed driveway, and significant features or landmarks.	

The Applicant agrees to comply with Town standards in the construction of the approach, in accordance with 19 VSA §1111(b).

Signature of Applicant	Date:
Approved: Signature of Road Foreman	Conditions, if any:
Approved: Signature of Selectboard Chair	Date:
Approved: Signature of Select Person	Date:
Approved: Signature of Select Person	Date:

Failure to comply with Town Standards will result in a revocation of this Permit.

\$ _____ Permit Fee received _____ by _____

\$ _____ Recording Fee received _____ by _____

Revised 10/13/2016 MLH

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INSPECTION CERTIFICATION

Inspected by Road Foreman:	Date:
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Instructions for Applicant:

1. Fill out Page 1 of this application.
2. Contact Road Foreman, David Elliott, 464-8626 (Home), 257-0252 (Town Garage)
3. Contact 911 Coordinator, Allan McLane 802-579-7987 to discuss 911 Address and enter it on the application under "Location of Approach".
4. Submit Page 1, with the \$65 permit fee and \$10 recording fee (may be combined in one check payable to Town of Marlboro), to the Select Board for approval. You may drop it off at the Town Office or mail it to PO Box 518, Marlboro, VT 05344.
All fees are tripled if the permit is not issued prior to the beginning of driveway construction.
5. The Select Board will act and forward the application to the Town Clerk.
6. Town Clerk will send to the applicant a copy of Page 1, showing Select Board's action.
7. Complete driveway construction and fill out Page 2 of this application.
8. Contact the Road Foreman to arrange inspection and have him sign Page 2.
9. Submit Page 2 to the Town Clerk for recording.
10. Please note that the permit is not complete until it is recorded. Failure to complete items 8 and 9 may result in problems when a title search is done.