

TOWN OF MARLBORO  
REGULAR SELECTBOARD MEETING  
Thursday, July 12, 2012

**ATTENDANCE:**

Present were select board members Craig Hammond, Chair; Andrea Livermore and Pieter van Loon. Also present were Glenn Herrin, Emergency Management Director; Linda Peters, Town Treasurer; Nora Wilson, Town Clerk; David Elliott, Road Foreman; and Marcia Hamilton, Select Board Assistant.

**CALL TO ORDER:**

The meeting came to order at 6:00 PM.

**APPROVAL AND SIGNATURE OF PAY ORDERS:**

The Board approved and signed pay orders.

**SCHEDULED AND UNSCHEDULED TIME:**

No member of the public was present during the unscheduled open public comment period.

The Board voted (Livermore/van Loon) to set the tax rate as follows:

Homestead: School 1.3779, Town .35, Local .0003, Total Rate: 1.7282

Non Residential: School 1.4733, Town .35, Local .0003, Total Rate: 1.8236

Glenn Herrin presented a quarterly Radiological Emergency Response Plan spending report which Craig Hammond signed for the Board.

Linda Peters updated the Board on the town finances and her office's use of QuickBooks. She is training with a specialist. Linda also brought to the board the results of the request for quotes for an independent audit of the town books. She recommended Pieciak & Company. There were two quotes/bids for this year's audit, one from Graham & Graham, PC in the amount of \$25,700, and one from Pieciak and Company in the amount of \$8,300. The quote from Pieciak and Company was chosen.

Bids were opened for the MARL1-002, 2011 Vermont EWP Natural Recourses Conservation Service Stream Bank Stabilization project behind the James Martis Property on Augur Hole Road. Contractors who submitted bids were Tim Racine (\$10,900), Travis Bristol (\$16,995), Joe Wright (\$19,837), and Todd Brown (\$19,850). The board made a preliminary decision contingent on obtaining additional information which Craig would try to obtain the following day. The investigation did not change the opinion of the Board and it awarded the job to Tim Racine.

The board discussed the possibility of paving a portion of Higley Hill. There are many factors that would be considered prior to any actual paving work. David Elliott explained the details the State would consider such as the rotation of towns receiving funding for paving, priority of state funding jobs and priority of town roads that would need re-paving such as South Road. David will talk with the state transportation people and look into the process applicable to a westerly section of Higley Hill Road. While ultimately the Select Board will make the decision on whether or not to go ahead with paving this section of Higley Hill Road, the Select Board will conduct this as a public process, with input from town residents and the general public, at a warned special public meeting.

There was an email conversation among the Army Corps of Engineers permit project manager Angela Repella, the Select Board and David Elliott, Road Foreman regarding stream bank stabilization along 200 linear feet upstream of Bridge No. 7 along the Branch Brook on Augur Hole Road. David Elliott satisfied the inquiry and Angela Repella replied, "The area of bank stabilization replaced upstream of Bridge 7 was existing riprap, and therefore qualifies as maintenance. This will not require a permit from us."

Susanne Shapiro brought a potential health issue to the board regarding accumulating trash that appears to be attracting rodents. After discussion, the Board requested Susanne write a letter on behalf of the Town Board of Health (Select Board and Health Officer) to the homeowners notifying them that the town Board of Health heard of this potential health risk and letting them know they will be given a certain amount of time followed by an inspection of the premises that could eventually lead involvement of a professional extermination and/or trash removal company. Susanne will send the letter certified, return receipt requested

There was question about another possible health issue regarding South Pond waters. However, since South Pond swimming areas are private, the town has no jurisdiction in testing requirements. It is the responsibility of the association. Craig will contact Catharine Hamilton, the President of the Ames Hill Association and refer the matter to her.

PACE Program discussion was postponed to the next meeting scheduled for Tuesday, July 24 and invite Kip Tewksbury, Energy Coordinator, into the discussion. Meantime, Marcia Hamilton will complete the paperwork provided by Efficiency Vermont to enter into a program administrator agreement to implement the program in Marlboro.

#### **APPROVAL OF MINUTES:**

The Board approved the minutes of the 06/28/2012 regular meeting.

#### **OLD BUSINESS**

There was brief discussion of the Draft Muster Field Lease.

The Board discussed summer maintenance of the recycling center and the importance of checking the bins on Thursdays so that a call can be made in time for the bins to be emptied by the weekend if the timing is appropriate. There is a summer maintenance schedule that will include recruitment and help from volunteers.

Regarding the update on the Personnel Policy, Andrea Livermore will aim for the beginning of September to present her findings to the board.

#### **NEW BUSINESS:**

The Board appointed Patti Smith to the Planning Commission to fill a vacancy in a four-year term to expire in March, 2016

#### **INFORMATION ITEMS AND MAIL:**

The Board discussed a letter from Rural Vermont Ventures and determined their program does not apply to Marlboro residents. There was no interest in pursuing State Transportation Department Bicycle/Pedestrian Path Grant Information. The Board does not wish to participate in rail service as requested in an email that came to the Gmail account.

The next meeting will be Tuesday, July 24, 2012 at 5:30 PM.

Craig has been the Select Board liaison with the Adam Katrik, the Animal Control Officer. He reported some incidents that have occurred since Adam began his work. Pieter van Loon will take on providing advice and support to the ACO in the future. Adam will be asked to report to the Select Board quarterly unless otherwise necessary.

#### **ADJOURN:**

The meeting adjourned at 9:30 PM.

Respectfully submitted,  
The Select Board