

Minutes Planning Commission Meeting March 24 , 2015

Attending: Matt Tell, Staley McDermet, Edie Mas, Patti Smith, Kate Buttolph, Bennett Grout, Tim Segar

Mary Sargent (Zoning Administrator)

Matt called the meeting to order at 5:45 pm.

1. **Minutes**
Motion and second to approve minutes of March 10th. Approved unanimously.
2. **Mail**
Matt reported no mail items. Edie suggested we retile this agenda item “communications” as we also include email and other forms of communication here. Approved.
3. **Annual Meeting of the Planning Commission**
Newly drafted Rules of Procedure (tabled from last meeting) were reviewed, line by line. A final draft was assembled. Motion made and unanimously approved to adopt new Rules of Procedure, as modified¹.
4. **PC Membership**
Relevant to a possible new Planning Commission member, consensus was reached to reconfirm earlier position that the current 7-member commission should be maintained until new zoning regulations are completed.

Meeting adjourned at 7:35 pm. Next meeting on April 14th, at 5:00.

Respectfully submitted, Edie Mas

¹ See attached Rules of Procedure Revised March 24th, 2015.