

DRAFT Minutes Planning Commission Meeting April 11, 2017

Attending: Matt Tell, Staley McDermet, Patti Smith, Edie Mas, Bennett Grout, Tim Segar
Mary Sargent (Zoning Administrator)

Matt called the meeting to order at 5:05 pm.

1. **Minutes**

Minutes of March 21 regular meeting approved unanimously with no changes.

2. **Communications**

- a. Matt reported that there was no written communication
- b. Decision made to put tentative meeting date of June 8th into Mixer (deadline April 15th- Edie will see if it can be held pending results of PC hearing on April 25th)
- c. Staley was thanked for his timely responses to Ashley's email communications re Zoning
- d. In response to an email request by Staley, Edie shared information on her search of new residential permits over last 10 years, and which ones were given a permit for a houses that was more than 500 feet from a town road. (Answer, 5 out of a total of 27, or 19%. This also shows less than 3 house permits per year total, actually declining in the last four years.)

3. **Upcoming Public Hearing April 25th on draft Zoning**

- a. No further revisions made on Zoning draft.
- b. Matt mentioned there is another meeting at MES April 25th at 7 pm, so PC will adjourn public hearing at 6:30 in order to meet after in the library.
- c. PC will provide coffee, cheese and crackers, and cookies. Maps will be tacked to walls and computer made ready to point out items if needed. Purpose of meeting will be to answer any further questions people have on the revised draft zoning regulations.

4. **New member for Planning Commission**

- a. A number of suggestions were made, and PC members will follow up on contacting individuals, with a focus on parents of school-aged children.
- b. PC also needs to decide on a recommendation for an additional town representation to the Windham Regional Commission. Edie reminded PC that it is very important for this individual to be a liaison with the PC and the regional office, so needs to be a PC member. As no current member felt able to take on this additional role, this was tabled for the future, when the new Zoning work has been completed.

5. **New Business**

- a. Edie reminded PC that next work for PC will be to update the Town Plan, after Zoning has been sent for Town approval, probably in the Fall.
- b. Tim described the possible project he has to donate and build a Cob oven in the Town Park. PC felt this would be a nice addition to the Town, but fire permits needed to be established and approved by Fire Warden.

There being no further business, meeting adjourned at 6:10; next meeting. Next meeting immediately after the Public Hearing

Respectfully Submitted, Edie Mas