

TOWN OF MARLBORO
REGULAR SELECT BOARD MEETING
Thursday, June 14, 2018
5:00 PM

ATTENDANCE: Present were select board members Patti Smith, Chair, Tyler Gibbons, Vice Chair, Jesse Kreitzer, Member. Also present were Lissa Harris, Marlboro Library Board Representative; Mike Andreotta, Emergency Management Director; Peggy Tiffany, ACO; Brian Whitehouse, Applicant for Use of Town Park; Lauren MacArthur, Select Board Assistant.

CALL TO ORDER: Patti Smith, Chair, called the meeting to order at 5:02 pm.

UNSCHEDULED OPEN PUBLIC COMMENT:

Lissa Harris spoke on behalf of Marlboro Library Board, which is applying for a Building Communities Grant. She submitted the new library's proposed budget and a sample letter of support from the Select Board, needed to apply for the grant. The Select Board will sign a final letter at the next regular meeting.

Mike Andreotta, Emergency Management Director, gave a short report. He attended the 6/13/17 FEMA meeting with Linda Peters and David Elliot. They will meet again on 6/20/18. Mike mentioned school security measures that he had recommended to MES, such as polymer film for window glass, new doors, etc.). He is continuing to install and fix high water sensors. As current EMD (until a new one can be hired), Mike requested a continued \$500/month stipend with all other emergency management-related expenses paid by the Town. Mike also let the Select Board know that he will be away for the month of July.

CHANGES TO AGENDA

The Select Board decided to combine animal control agenda items (Dog Warrant and Animal Hold Contract with WCHC) with the ACO discussion with Peggy Tiffany.

SCHEDULED BUSINESS

Peggy Tiffany, ACO, discussed the question of when to give warnings and fines for dogs "running at large." The Select Board encouraged Peggy to use her best judgment and agreed that warning and fines are not always necessary for animals that are not being a nuisance. Peggy is keeping a database of incidents and has created a template warning letter and will continue letters in Marlboro Mixer. Pat DeAngelo has been the back-up ACO, but there is not currently a reliable means of getting in touch with her. Patti will get in touch with Pat and let her know that we will be removing her name from the website, but will still hope to call upon her to help with ACO issues when additional assistance is needed.

The Select Board reviewed and signed the Windham County Humane Society Animal Hold contract. Peggy noted that the Marlboro town pet ordinance needs to be updated to reflect the new \$30 impoundment fee (raised from \$25). The WCHS will also be notified of this change.

The dog warrant, prepared by Marlboro's Constable, Clarence Boston, was signed by all Select Board members.

APPROVAL AND SIGNATURE OF PAY ORDERS: The Pay Orders were approved and signed.

APPROVAL OF MINUTES: The Select Board voted to approve minutes of the last regular meeting of 05/24/2018. (Gibbons, Kreitzer)

The Select Board approved the Select Board Report for the July/August issue of The Marlboro Mixer. (Gibbons, Kreitzer)

OLD BUSINESS

Tyler will prepare a job advertisement for the Emergency Management Director position and will post it.

Jesse has been in touch with National Grid and has sent them all the necessary paperwork.

Jesse also called Steve Barrett from Brattleboro to thank him for assisting Marlboro with the speed and traffic study on Town Hill Road.

The Road Crew will again be down to two members for much of the summer. The Select Board would like to advertise for a new road crew member very soon. Jesse noted that most towns require frequent physical exams for road crew members and the Select Board will consider adopting a similar policy. Lauren and Linda Peters will post a job description as soon as possible.

NEW BUSINESS:

Brian Whitehouse explained his permit request for use of the Marlboro Center Park. The Select Board approved his request to use the park for parking for a wedding that will take place at his home on July 14-15, 2018. Brian will have insurance information within a week to show liability coverage.

The Select Board will ask David Elliot to attend the next regular Select Board meeting to clarify and explain the Municipal Roads General Permit before the Select Board signs the letter of intent requested by the DEC.

The Select Board received information about the Building Community Grants and will contact the Marlboro Alliance, the Community Center Board, and those working on the restoration and improvement of the Town House to make sure they have this information as well.

The Select Board recommended Susanne Shapiro for another 3-year term as Town Health Officer.

INFORMATION ITEMS AND MAIL

Tyler updated the Select Board on the septic system issue discussed at the last meeting. The tank has been pumped, but it appears that there is a larger problem with system and will need a thorough inspection. Forrest is going to follow up on this issue.

ICS information booklets were distributed to Select Board members (courtesy of Mike Andreotta).

The Select Board acknowledged receipt of an email from Stone Environmental, Inc., detailing the stormwater project that they will be completing within Marlboro within the next few weeks on behalf of the Vermont DEC.

In the past, the Select Board had received incident reports from the Town Clerk. Tyler will check in with Forrest to see if he would like to resume these reports and if the Select Board can assist the Town Clerk with any other issues or tasks.

The meeting was adjourned at 7:04 pm.