

## **Marlboro Committee for Universal Broadband (MCUB)**

Thursday, July 23, 2019 - 7:00 PM

Attendance: Present were residents Steven John, Bill Esses, Jacob Smith, and Joe Prignano. Also present was Chris Lynch of Matrix Design Group - an engineering and design firm that has done fiber build-outs. Ty Gibbons, Brian Whitehouse, and Annie Bartlett were absent.

Steven John called the meeting to order at 7:03pm.

Introductions were made and then Steven talked about the history of the Broadband effort in Marlboro for the benefit of Joe (his 1st meeting) and Chris Lynch (Matrix Design)

Steven was elected as Chair of the MCUB and Jacob was elected as Vice Chair. Ty was elected in absentia as Secretary.

Jacob recounted the current efforts of the committee and reviewed the results of the data crunch workgroup.

Steven explained the steps for producing an accurate town-wide coverage map. A town-wide survey was also discussed. Jacob will work on creating this short survey and beta-test it with his neighbors before MCUB uses it to survey the whole town.

We discussed details of the RFI letter, edited it and included a 30-day deadline for a response. This draft was approved unanimously. Bill will send a copy of the RFI letter to the Selectboard with the MCUB's recommendation to approve it and mail it to all ISPs serving any resident. The time limit for a response from vendors is 30 days, so the MCUB can proceed with work on completing the coverage map and database without delay.

Other topics discussed:

1. The possibility of forming a CUD (highly unlikely)
2. The possibilities for getting the word about the town's broadband initiative at the Marlboro Town Fair - September 28th

### **NEW BUSINESS & FUTURE TASKS**

Design of a MCUB Logo - Jacob volunteered to come up with something for Aug. 27 meeting.

information (interactive and engaging) the history of previous attempts at Broadband coverage and prospects for the future in Marlboro for the Town Fair. More work on this at next meeting.

RFI's sent to ISPs pending approval at first August Selectboard meeting. (Bill)

Contacts at ISPs to send RFIs - Bill agreed to investigate this and establish the contacts by EOD Aug 5th. Write an article for Front Porch and Mixer: MCUB introduction, membership, purpose, and project status. (Steven and Joe)

Draft short Resident Broadband Service survey by next meeting. (Jacob)

Aug 30th - electronic version of coverage map - Steven working with Brent Seabrook

Coverage Map completed by Nov 1. - Steven

RFPs by end of this year - MCUB and Selectboard

Consider a Municipal Bond vote for town meeting March 2020

### **Other Business**

Chris Lynch - Matrix Design Group / Millennium Communications

He spoke about his company and how they might approach working with the Town and the details of their model which is in process in Petersham, MA - their 1st town using this model to be completed by Dec.

Meeting was adjourned at ~8:40PM

Next Meeting, Tuesday, Aug. 27 at 7 PM

Recorded by Bill Esses