

Draft Minutes

Town Of Marlboro Regular Select Board Meeting

Thursday, September 9, 2021, 6pm @ Town Meeting House & Zoom Call Online

Present: Julia von Ranson, Select Board Chair; Aaron Betts, Vice-Chair; Jim Agate, Select Board member; Nick Morgan, Select Board Assistant

The meeting was called to order at 6:04pm.

Identify Any Changes To Agenda – Colin Bratton will not be attending this week, but can attend the next meeting. Colin did send a report from VTrans which will focus on Colin's discussions plus addition of discussion of costs for Town Clerk ARPA funds used for digitized records.

Scheduled Business

6:00 – 6:10 Unscheduled Open Public Comment - none

6:10 Approval of Minutes from August 26, 2021 – moved (von Ranson, Betts)
 Passed Unanimously

Signature of Pay Orders – moved (von Ranson, Betts)
 Passed Unanimously

New Business

Road Crew Supervisor Dave Elliot has requested time to discuss sand quotes he has received for this winter season.

Dave Elliot was unable to attend so this topic was tabled until the next meeting.

Reminder of Special Town Meeting to be held outdoors in front of the Town House of said Marlboro on **Wednesday, September 22, 2021 at 5:00 p.m.**, to consider the transfer of the Hogback Preservation Fund to the Hogback Mountain Conservation Association.

Board member Jim Agate noted that he will be able to attend.

BDCC/SeVEDS has requested a meeting with the Board in November or December and has requested that the Board supply some dates that would work.

The Board directed Nick to advise BDCC/SeVEDS that Nov 11 or 23 would be best for their attendance of board meeting.

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Review and discuss next steps in the HR project, including a report from Nick on meeting with Jill Muhr from VLCT, what resources the VLCT can provide, a review of what adAptivaHR can provide and the pros and cons of each one.

Nick reported that the VLCT will be producing a generalized HR procedures document shortly which should provide a framework for the town to update its own procedures. The VLCT can also provide a database of wage levels by town for the board to use to compare to “like” towns as it works through its own wage structure. The Board expressed that one of its main topics for review is how to structure wage increases, which the VLCT will also be able to assist with.

Updating the situation with adAptivaHR, Nick mentioned that this firm could also assist and Nick noted that he will continue to work with them to generate a cost estimate on their help and bring that to the board for review and potential approval.

Board Member Jim Agate brought up the issue of the current contract with Windham County Sheriff and the ability to get a report on activities.

The Board asked Nick to reach out to the Sheriff’s office to inquire on a report of activities and data from Speed Feedback Sign near Fire House and to inquire on cost and possibility of increasing the number of hours the Town contracts for with the department.

Old Business

Colin Bratton from WRC will attend to discuss review of speed calming issue by Mario Dupigny Giroux of VTrans and to discuss next steps, including obtaining grants to pay for project/plan management. (Tentative pending completion of review by VTrans)

Colin was unable to attend, and will attend the next meeting. In advance of his attendance at the next meeting, Colin provided the written report from VTrans regarding its recommendations for speeding mitigation for the Board to review and prepare questions for him. The Board was provided with copies of this report for their review and anticipate a productive meeting with Colin at the next meeting.

Update on discussions with other boards and commissions regarding contributions to the ARPA projects list.

Nick is composing an email to other boards which he will send to the Board for approval prior to sending out.

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Okay purchase of OWL system for hybrid meetings (\$999 plus any tax or shipping).

Motion (von Ranson/Betts) – passed unanimously

Discussion of costs for Digitizing Town Clerk Land Documents.

The sense of the board was that the cost breakdown provided by the Town Clerk was acceptable and since distribution of the ARPA funds had already been approved, there was no need for a separate motion and approval for this disbursement of ARPA funding was needed. The Town Clerk will continue to keep the Board apprised of the status of this project as it moves forward.

Adjourn – 6:43p