

## **Minutes**

### **Town Of Marlboro Regular Select Board Meeting**

**Thursday, December 9, 2021, 6pm @ Town Office & Zoom Call Online**

Present: Julia von Ranson, Select Board Chair; Aaron Betts, Select Board Co-Chair; Jim Agate, Select Board Member; Nick Morgan, Select Board Assistant; Via Zoom: Ty Gibbons, Resident/Recycling; Eyad Selha, BDCC/SeVEDS.

The meeting was called to order at 6:03pm.

Identify Any Changes to Agenda – Mike Purcell was unable to attend and was rescheduled for the 12/23/21 meeting.

### **Scheduled Business**

6:00 – 6:10 Unscheduled Open Public Comment – none

6:10 Approval of Minutes from November 11, 2021 – moved (von Ranson, Betts)

Passed Unanimously

Signature of Pay Orders – Pay Orders were reviewed and signed by the Board Members.

### **New Business**

Representative from BDCC/SeVEDS will be attending to discuss how the organization can assist the town.

Eyad Salha from the BDCC/SeVEDS attended the meeting via Zoom to review what the organization's activities and goals are for the Towns of Windham County. Much of their function involves assisting small business in the region, help towns and municipalities to partner with local businesses to improve opportunities for local residents, and provide services such as job training and placement. One program that was highlighted was a program to work with High School students (throughout their time in school) to prepare them for the job market. Eyad noted that a complete list of the programs offered by the BDCC/SeVEDS is available at their website < [brattleborodevelopment.com](http://brattleborodevelopment.com) & [brattleborodevelopment.com/seveds](http://brattleborodevelopment.com/seveds) >. This was an informational meeting and no action was needed by the Board.

Ty Gibbons will attend to check in on the Marlboro Recycling Center which he had a large part in implementing.

Ty, who was instrumental in getting the recycling set up attended the meeting to review and discuss the current status of the recycling efforts. The discussion included the continuing problem of dumping around the containers, mostly recycling that is left when the containers are awaiting emptying. Solutions discussed included: revisiting the possibility of a third container and the feasibility around setting a specific pick up time so residents would know when the containers would be unavailable for drop off (Aaron took the action item to contact the hauler to discuss this and other possible solutions); Ty offered to write a note for Marlboro residents to be published on Facebook and FPF urging residents to be aware of the situation and to assist with maintenance of the area; it was also suggested that the Town set up some sort of monthly "event" where residents to volunteer to "police" the area; and revisit placing cameras to monitor the area. The Board noted that they would continue to monitor the situation and consider these and other possible measures in upcoming meetings.

## **Page Two -Select Board Minutes – 12/9/21**

### Approve Carla Meskill to represent Town at Senior Solutions meetings.

Motion to approve Carla Meskill to represent the Town of Marlboro at future Senior Solutions' meetings. (von Ranson/Betts) – Passed unanimously.

### Presentation of initial draft of Marlboro 2022 Town Meeting Warning.

The Board began to review the 2022 Town Meeting Warning with the aim of being able to approve the Warning at the next Board Meeting (12/23/21) providing time for further review or changes should they be deemed appropriate prior to the official deadline. Several items on the Warning are under review, one of which concerns the request by the library for funding. Motion to follow regular order and require the library to petition the Board with the required signatures to have their request included on the Warning (von Ranson/Betts) – Passed unanimously.

Other outstanding issues will be reviewed by the Board members and handled at the next meeting.

### Christmas Stipends.

In accordance with past practices the Board considered Christmas stipends for the town employees. The Board discussed amounts and which employees would receive this benefit. The Board felt strongly that all Town employees should receive a stipend and that the amount should be equal among all employees.

Motion to provide a \$250 Christmas stipend to all Town of Marlboro employees (von Ranson/Betts) – Passed unanimously.

## **Old Business**

### Review of proposed Town Administrator plan, including budgetary impact.

The Board reviewed the duties of the Town Administrator as assembled by the Town staff, including the budgetary considerations of the position. The sense of the Board was to proceed with the creation of an official job description for posting the position which could be reviewed, and the position official approved at the 12/23/21 meeting. The Board assigned Nick to write this description with the assistance of the Town staff and have it ready for the meeting.

### Update on employment search for additional Road Crew Member.

There has been good response to the advertisement for the Road Crew position and the process in reviewing qualifications and getting the candidates in for interviews. Julia will be in touch with Road Crew Supervisor, David Elliot, to review his progress and to see what is needed to facilitate the process.

**Page Three -Select Board Minutes – 12/9/21**

Approval for expenditure for large screen for Select Board meetings.

With the continuing hybrid nature of Board meetings and the increased amount of documents and maps to review, not only for the Select Board but for all of the Town's commissions and committees, the Board considered the purchase of a large screen meeting screen capable of displaying documents, facilitate Zoom attendees presenting to the Boards and Commissions, and allow for enhanced discussion by being able to illustrate directly on the screen during discussion.

After research on the available units the Board considered the Samsung Flip 2 InGlass Touch Display and its accessories. The Board noted that such a purchase would be advantageous should such a purchase be covered by ARPA funding. Nick was tasked to confirm the availability of ARPA funding for such a purchase.

Motion to spend approximately \$2,500 to purchase the Samsung Flip 2 InGlass Touch Display for the Town Office and appropriate accessories, pending confirmation that ARPA funding can be used. (von Ranson/Betts) – Passed Unanimously.

**ADJOURNED:** 7:25p