

## **Minutes (Amended)**

### **Town Of Marlboro Select Board Meeting**

**Thursday, April 27, 2023, 6:00pm**

Call to order @ 6:00pm

Attendees: James Agate – Chair; Molly Welch – Vice Chair; Jeff Skramstad – Member; Nick Morgan – SB Assistant/Town Administrator; Jay Sparks – Marlboro EMD; Kate Kirkwood – Chair-Energy Committee; Edith Mas, Marcia Hamilton, Jennifer Mazur, Jesse Krietzer, Nancy & Bob Anderson – Residents.

### **Regular Select Board Meeting Agenda**

Identify Any Changes to Agenda: none

### **Scheduled Business**

Unscheduled Open Public Comment-none

Approval of Minutes from April 13, 2023 (Skramstad/Welch – Passed unanimously)

Approval of Minutes from Special SB Meeting 4/17/23 (Skramstad/Welch – Passed unanimously)

Signature of Pay Orders - Done

### **New Business**

#### **Marlboro EMD Jay Sparks on Hazard Mitigation, 2023 LEMP, & Warming Center**

The topic of the Warming Center (most likely at the MCC) was discussed, mostly concerning how to provide emergency power to the MCC using a generator. Jennifer Mazur stated the warming center at the community center is a warming center only, not a shelter. With a generator it will have heat, toilets, cooking facilities, water, but no showers and no beds. Marcia Hamilton and Gail MacArthur (not present) met at the community center with an electrician who had provided a quote of \$11,000 for a stand-by generator, and Marcia said they located a suitable place for one. Jennifer said the electrician stated the Town Office generator was not worth \$30,000 to fix, thinking it is old technology. Edie Mas mentioned the electrician said it was illegal to put a single generator in two different places, so it is two generators we are talking about purchasing. The Select Board agreed that the Warming Center was a worthwhile project to investigate, and Nick noted that he would put this on the agenda for the 5/25/23 meeting to further discuss costs and feasibility. Nick advised that he was in contact with the WRC in search of financing opportunities for the generator (and other needs) surrounding the Warming Center. Of particular interest is the Municipal Energy Resilience Program which will be providing an Energy Assessment for the Municipal Buildings and ultimately provide grant funds for upgrading the Energy Resilience of the Town Office and hopefully funding to replace the Town Office Building's existing automatic generator.

Jay noted that he was working with the Red Cross to help Potash Hill in being set up as the Emergency Shelter for the Town and was in discussions with Potash Hill to formalize using a building at Potash as an Emergency Shelter (17 beds) for overnight use if needed. He noted that he felt confident that this would be able to happen, and he would keep the Board apprised of developments.

Jay further detailed that because of all the work done following Irene, Marlboro was in very good shape with the State and if necessary, he said that Marlboro was at the top of the State's list and would get quick action and help in a major emergency. Moving on to the 2023 LEMP, Jay has updated the LEMP and provided hard copies for the Board to review. Nick and the Board committed to reviewing the document to catch any additions or changes (mostly persons to be noted in the document) which they would convey to Jay. Jay will then submit the LEMP to the State for review and report back to the Board if any changes need to be made before finalizing it.

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### Highway Department Report

The Select Board signed Certification of Compliance for Town Roads & Bridges and Network Inventory.

The job search for the Road Crew has found an excellent candidate and all should be finalized by next week with an official approval by the Board set for the 5/11/23 meeting.

Andrew reported that Wilmington will be reclassifying Shearer Hill Road from Class 3 to Class 2 (in an effort to secure more financing for maintenance). Such a reclassification does require Marlboro's approval, the Board expressed no objection as such a move would have no impact on Marlboro. The Board requested that Andrew find out if there would be a change to the Wilmington Speed Limit and if so, to plan on placing the appropriate speed limit sign at the Marlboro Town Boarder leading into Marlboro.

Regarding the Mold situation at the Town Garage, while the cause is at this time unknown, Andrew has provided Nick with the information on the situation and Nick will be submitting an insurance claim which will trigger an adjuster to investigate and advise as to what coverage the town has and what next steps are.

### Jesse Kreitzer (National Grid)

At the invitation of the Select Board, Jesse, who handled the most recent negotiation with National Grid in 2018, was asked his opinion and advice on how to proceed with this year's negotiations. Jesse noted that perhaps a reappraisal of the land value would be a good step and to lean on the Town lawyer, Bob Fisher, to handle the negotiations. In an effort to streamline the process, Board Vice-Chair, Molly Welch, was designated to be the Board representative to meet with Bob and Nick and represent the Board in the negotiations with National Grid.

Following up on this, Nick reported that Bob has been on vacation, and he will be in contact with him this week and will reiterate that a major element in the negotiations will be the requirements regarding the upkeep of the area around the tower. Mike Purcell (HPC) has sent pictures of work not done, and Bob Anderson noted that he would provide a written detail of what work was not completed. Further discussions of the contract will take place at the 5/11/23 meeting.

### Animal Control Items

ACO, Peggy Tiffany, will be out of town in June and the Board asked Nick to reach out to Clarence Boston to provide coverage.

Move to request Clarence Boston to cover ACO duties during Peggy Tiffany vacation.

(Skramstad/Agate – Passed unanimously)

Board Chair, Jim Agate, signed the Windham County Humane Society contract for impoundment services.

### Line of Credit

Treasurer Linda Peters asked the Board to sign a request to obtain a line of credit to cover payments due to the school, in advance of Property Tax Revenue in the Fall. The Board duly signed the letter & Nick sent it to Linda.

### HPC Appointments – Tabled

### Town Administrator Report

Nick presented the announcement for the Fall Pre-Warning meetings (FPF, Facebook, Website) which the Board noted was good and tasked Nick to go ahead and publish the announcement (these meetings were approved at earlier meeting)

Nick continues to try and get updated costs for recycling (if any) from TTT Haulers, advised the Board of the Franklin Land Trust Bike event coming through Marlboro on August 19<sup>th</sup>, and advised that he will put together some budget numbers for review at the 5/11 meeting in prep for the 5/13/23 recycling meeting.

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Finally, Nick noted that the cost for two lighted speed warning signs would be approx. \$6,500 (plus \$500/year service contract) all included. The Board asked if there was any data on the effectiveness of such signs and Nick took the action item to contact Colin Bratton of the WRC to acquire the data if it exists.

**Old Business**

National Grid Tower Contract – discussed during session with Jesse Kreitzer, see notes above.

**Motion to Adjourn @ 7:32 (Agate/Welch – Passed unanimously)**