

Approved Minutes: Marlboro Planning Commission April 11, 2023

In attendance: Tim Segar, William Shakespeare, Donald Sherefkin, Jennifer Girouard, Patti Smith, Mary Sargent, zoning administrator

In attendance via Zoom: Edie Mas

Guest attendance: Jean Boardman, Ryan Williams, Allan McLane

Meeting opened at 5:08 pm

Minutes: Minutes from March 21, 2023 approved unanimously.

Correspondence:

Received by mail from the town of Wilmington including proposed amendments to their zoning

Communication with Nick and Forrest regarding the Planning Commission members years of service. State statute requires that the composition is no less than 3 and no more than 9 members. We create a list of staggered term limits for members and will submit it to the Selectboard:

1 year cycle: Edie and Will

2 year cycle: Don and Tim

3 year cycle: Patti and Jennifer

4 year cycle: Brian

Discussions

Discussion of a recent Informal Zoom meeting called by Gail MacArthur about a Warming Shelter

The zoom meeting discussed two main topics:

- Possibility of having a generator linked with community center to deal with power outages and used as 'Warming Station'
- An overnight shelter

There is a proposal to install a 24-kilowatt propane generator at the Community Center and there is a quote from an electrician for \$11,500. This will be discussed at the upcoming Selectboard meeting and there is a proposal that we provide a letter of support for the use of ARPA funds to install the generator.

There is a motion proposed: The Planning Commission offers a letter of support for the use of ARPA funds for the installation of a propane generator at the Community Center to be used as a warming center for emergencies.

The motion is seconded and the motion passes unanimously.

Discussion of Proposal for Road Planning

We discuss inviting the Road Foreman, Andrew Richardson, to the next Planning Commission meeting to review the aspects of the Town Plan pertaining to the Town roads. We will focus attention to the Town Plan including pages 13, 26, 27, 28, 51, 52, and 53. We will put this on the agenda for May 9, 2023.

Discussion of the draft Housing and Rental survey

We discuss the motivating reasons for this survey such as the lack of knowledge around the number of short-term rentals in the town. We are planning to put it into the next Marlboro Mixer for May. It would provide a link to an online version. We are planning to send it to all those who have property in the town.

We discuss edits to the survey:

4th question can add another bubble the yes and no option for a new bubble that says N/A or does not apply

5th question add a new bubble for 0

7th question add "Please explain"

We plan to put a notice on Front Porch Forum with information about the survey.

Discussion on the future work for Planning Commission

With the town plan complete, we have room to consider new work, agenda items, and priorities for the Planning Commission. Options include researching funding opportunities, playing an education role, and coordinating with other town committees. For reference, the Energy Committee meeting minutes can be found on the town website: <https://marlborovt.us/boards-minutes/energy-committee/>

Everyone will consider possible issues and agenda items for upcoming meetings.

Meeting adjourned at 6:40 pm.

The next meeting is scheduled for May 9, 2023 at 5 pm.

Respectfully submitted,

Jennifer Girouard