

Minutes

Marlboro Select Board Special Meeting

Sunday, March 3, 2024 in the Town Office @ 4:00pm

Attendees: Molly Welch – Vice Chair; Jeff Skramstad – Member; Nick Morgan – SB Assistant/Town Admin; Rebecca Sevigny – Asst Treasurer; Beth McDermot – Resident

BEGIN ZOOM RECORDING:

Call to Order @ 4:00pm (Despite absence of James Agate, Molly Welch & Jeff Skramstad constituted a quorum, so the meeting proceeded under normal order.)

Special Select Board Meeting Agenda

Identify Any Changes to Agenda: None

Scheduled Business:

Final Approval of Temporary Bookkeeper/Admin Assistant: After the recent approval to commission the TPI temp agency to find a temporary Bookkeeper/Admin Assistant for the Treasury Department to facilitate catching up on extensive amount of paperwork and records, TPI found a suitable person who after interviewing was deemed highly desirable and a good fit. Asked by the Board, Rebecca advised that initially Lynn Scheurmann would work a 40 hour per week schedule, with flexibility and as the department catches up, her hours could and most likely would be reduced somewhat. Rebecca further reported that Lynn's salary (actually paid by the temp agency, including all payroll taxes, etc.) would be \$20/hr. After including the Temp Agency's fees, the town would be invoiced by TPI \$30/hr. For the currently contracted 3-month term the total contract would be approximately \$17,060 (this amount, it was noted would probably be less as Lynn's hours would shrink somewhat as the Department catches up).

Motion: Approve Marlboro Treasury Department to approve the hiring of Lynn Scheuermann (as Bookkeeper/Admin Assistant) @ \$20/hr plus TPI agency fees, including all taxes, etc. (per earlier approved contract with TPI) for a total cost of \$30/hr with an initial three (3) month time period (to be terminated or extended at that time). (Welch/Skaramstad – Passed unanimously).

Adjourn @ ~ 4:11pm

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