

Minutes

Town of Marlboro Select Board Meeting

Thursday, September 3, 2024 @ 6pm – Town Office & Via Zoom

Attendees: Molly Welch – SB Chair; Jeff Skramstad – SB Vice-Chair; Kate Kirkwood – Member; Nick Morgan – Town Admin/SB Assistant; Andrew Richardson – Road Supervisor; Rebecca Sevigny – Treasurer; Mary Sargent – Zoning Admin; David Manning – Resident; Steve Zaluzny – Zaluzny Excavating.

BEGIN ZOOM RECORDING:

Call to Order @ 6:03pm

Sign Guidelines of Conduct - Done

Regular Select Board Meeting Agenda

Identify Any Changes to Agenda: None

Scheduled Business

Unscheduled Open Public Comment: David Manning – Resident:

David came to the Board to discuss road-side mowing along his road (Straton Hill Road). David noted that he had spoken with Road Supervisor Andrew Richardson requesting that he be allowed to do his own mowing rather than have the town do it as he done planting along the road (Willow Hedge among other plantings) as a way to make a natural boarder on his property line. Unfortunately, the town did proceed to do mowing along the road and as a result damaged some of his plantings. The Board and David discussed option moving forward, and the consensus was that in the future, David could call the garage to remind them about not mowing this stretch of road, and to be pro-active, David could put some thing poles along the stretch of road with tape as a reminder. Jeff noted that he has several poles that would work in this instance and offered to loan them to David. It was noted that increased communication would be a huge benefit, and the Board expressed its appreciation to David for bringing this issue to them, and everything would be done in the future to not have a repeat of this occurrence.

Approval of Minutes from August 22, 2024 (Welch/Skramstad – passed unanimously)

Signature of Pay Orders - Done

New Business

Reminder of Emergency Management Exercise on 9/4/24 from 3-7p @ Town Office – Nick reminded the Select Board of the upcoming Emergency Management Readiness Tabletop Exercise scheduled for 9/4/24 @ 3p. The Board noted that they would all be present and were looking forward to the exercise.

Discussion with Steve Zaluzny regarding this Winter’s Sand Bids:

Steve Zaluzny came before the Board to inquire about this year’s Sand Bids and why the Derrig Excavating bid which was a bit higher was accepted instead of the lower Zaluzny bid. Molly & Andrew advised that while Zaluzny (who has been working with the town for many years) has always provided good product and customer service, this year the town wanted to try a different material to see if there could be a general benefit to the town roads, especially working towards a less severe “mud season”. The town felt that the type of sand from Derrig had a different texture, and the town simply wanted to try something new. Steve accepted this explanation but suggested in the future a more rigorous bid/RFP process, where an RFP is put out with more exact specifications. The Board and Andrew agree that this was a good idea and thanked Steve for coming and expressing his thoughts. They also reiterated that the town has always appreciated Zaluzny and is hopeful of continuing a relationship going forward.

Motion to move into Executive Session @ 6:28p (Welch/Skramstad – Passed unanimously)

Executive Session

Motion to return to regular order @ 7:25p (Welch/Kirkwood – Passed unanimously)

Decision on Town Office Boiler Replacement:

After reviewing the Guy E. Nido bid for replacing the Town Office Boiler, the Board agreed that the quota was well within order and Nido has been great in maintaining the existing aging boiler. Given this, the Board, noting that these funds are in the current budget, agreed to go with this bid. **Motion: Accept and proceed with the Guy E. Nido bid to replace the current Town Office Boiler at a sum not to exceed \$14,000 (plus an additional \$1,200 for adding anti-freeze to the system). (Skramstad/Welch – Passed unanimously)**

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New Business (continued)

Conflict with October 10, 2024, SB meeting

Nick advised that he has a conflict with the 10/10/24 meeting and will not be able to attend. The Board decided that rather than moving the meeting, Molly would ensure that the meeting was recorded and would take notes so that the minutes for the meeting could be produced as normal.

Highway Department

General Updates –

Andrew advised that the transmission on the 2014 Western Star Dump Truck has broken down. He is currently waiting for an estimate from DJ Truck Service on the cost of the repairs and would advise as soon as the estimate is received. He noted that the repair is necessary as the truck is needed for snow plowing this winter.

Andrew also noted that most of the improved signage for South Road, per VTrans recommendation, have been received and that all poles and hardware should arrive soon with installation commencing soon.

Discussion and Review of information on Additional Painted Road Markings/Lane Narrowing – Andrew advised that he has received a quote for \$0.14/per linear foot to paint the white lines (fog lines) along the sides of South Road from Route 9 to the old college campus, and that the company (Green Mountain Line Striping) is ready to go upon notice from Andrew and the town. The total cost should be approximately \$4,000-\$4,500. The middle yellow lines will be painted by the State. Andrew has received some information on the recommended width of the “lanes” and the Board decided to wait for all information before determining a final plan and approval of the project. The Board noted that the decision would be made at a subsequent meeting (either a special meeting or the 9/26 meeting) depending on when all the information is in hand.

Review agenda items for info meeting (including section on discussion on part of the Budget) – This was tabled for this meeting and agenda for 9/21/24 info meeting will be determined as normal for Board meetings.

Old Business

Stump Jumpers MLK Day Event on Hogback Letter finalization - The Board agreed that the edits to the letter of agreement between the Town, the HMCA, the HPC, and the DVSJ all looked good, directed Nick to finalize the edits, present it to the Board for their signature at the 9/26/24 meeting, and subsequently send to HMCA & DVSJ for their final signatures.

Lead Abatement Project Update (Kate) – Kate reported that she has finished writing up the grant application for the initial phase of generating a Lead Abatement program for Windham County towns (including Marlboro). The application is for \$1.1 million and is being sponsored by Windham County with Sheriff Mark Anderson’s office being the point group for the program. Kate noted that she is very optimistic that this application will be accepted, and Windham County will be able to start the process to have a robust lead abatement program.

Building Maintenance Updates:

Battery Wall for Town Office – Nick reported that he has continued in his discussions with GMP about the Battery Wall for the Town Office and that the next phase is to “sign-up” (note: there is no financial commitment at this point). The Board directed Nick to proceed and report on next steps at the 9/26/24 meeting.

Garage Heat Exchange Unit – Nothing new to report.

Town Administrator Report

General Informational Updates – Nothing new on VT portion of FEMA funds; Nick reported that at the request of the Board he reached out to the other Town Commissions and Committees to ensure that any items that needed action prior to the creating of the Town Meeting Warning, he did so and was advised that there were no actions anticipated that would require the public hearing process in advance of any item on the Warning; Nick also reported that there was no new information on the GMP Underground Line on Cowpath 40.

Motion to Adjourn @ 8:00p (Welch/Skramstad – Passed unanimously)