

## Minutes

### Town Of Marlboro Select Board Meeting Thursday, March 13, 2025, 6:00pm

**Attendees:** Molly Welch – Chair; Jeff Skramstad – Vice Chair; Kate Kirkwood – Member; Nick Morgan – Town Admin/SB Assistant

#### **BEGIN ZOOM RECORDING:**

**Call to Order @ 6:03pm**

**Sign Guidelines of Conduct - Done**

**Regular Select Board Meeting Agenda**

Identify Any Changes to Agenda: None

#### **Scheduled Business**

6:00-6:10p Unscheduled Open Public Comment: None

6:11p Approval of Minutes from February 27, 2025 – **(Welch/Skramstad – Passed unanimously)**

6:11p Signature of Pay Orders - Done

6:12-6:15p Document Signatures & Approvals

- Approve and sign Marlboro Select Board Meeting Recording Policy – **(Skramstad/Welch – Passed unanimously)**

#### **New Business**

##### **Select Board Organizational Items -**

*Welcome of Newly Elected Member and Election of Chair and Vice-Chair* – The Board official recognized the re-election of Mally Welch to the Select Board following the 3/4/25 town elections. The Board then moved to the election of Chair and Vice-Chair: Skramstad nominated Welch to return as the Chair, and Kirkwood nominated Skramstad for Vice-Chair.

**Motion to approve selection of Mally Welch as SB Chair – (Skramstad/Kirkwood – Passed unanimously – one abstention – Welch)**

**Motion to approve selection of Jeff Skramstad as SB Vice-Chair – (Kirkwood/Welch – Passed unanimously – one abstention – Skramstad)**

*Review and Adopt Select Board Rules of Procedure and Conflict of Interest Policy* – Nick presented the Board with the 2025 versions of the Select Board Rules of Procedure and Conflict of Interest Policy which he had provided to them via email earlier in the week for their review.

**Motion to approve the 2025 Select Board Rules of Procedure and Conflict of Interest Policy as written and on file at the Town Office. (Welch/Skramstad – Passed unanimously)**

*Designate the Official Newspaper for Publications and Notices* – As has been the standard practice the Select Board selected the Brattleboro Reformer as Marlboro's newspaper of record.

**Motion to designate The Brattleboro Reformer as the Newspaper of record for publications and notices. (Welch/Kirkwood – Passed unanimously)**

*Designate the Town Website marlborovt.us as the Official Town Website* – To conform with standards the Board redesignated the current marlborovt.us website to continue as the official Marlboro Town Website.

**Motion to designate < marlborovt.us > as the official Marlboro Town Website. (Welch/Skramstad – Passed unanimously)**

*Commission/Committee/Town Position(s) Nominations/Appointments/Approvals* - The Board next considered various town positions and the commissions/committees. The Board had tasked Nick to contact the commissions and committees to request any new members and length of their terms. Nick reported that he had not received any new information so the board moved forward with renewing the terms of all existing members for a one-year period and to advise of such and inform that terms of appointment could be handled at their next meetings and conveyed to the Board for approval. At present all members would show a one-year term on the Marlboro Municipal Directory. (note the names of board members will be included in the motion(s).)

**Conservation Commission: Motion to appoint the following to the Conservation Commission for one-year Term - Lindy Corman, Hunter Jack, Eva Grimaldi, Hannah Brookman, Mike Purcell, Christina Schneider, Katherine Andrews, Elizabeth Johnson. (Welch/Skramstad – Passed unanimously)**

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**New Business** (continued)

Select Board Organizational Items (continued) -

*Commission/Committee/Town Position(s) Nominations/Appointments/Approvals (continued) -*

Development Review Board: **Motion to appoint the following to the DRB for a one-year term - Steven John, Brent Seabrook, Gail MacArthur, Jean Boardman, John Nevins; Alternates: Matthew Tell, Eva Grimaldi. (Welch/Skramstad – Passed unanimously)**

Energy Commission: **Motion to appoint the following to the Energy Commission for a one-year term - Erika Korb, Kate Kirkwood, Robin MacArthur, Ryan Williams, and Tamara Stenn. (Welch/Skramstad – Passed unanimously)**

Hogback Preservation Commission: **Motion to appoint the following to the Hogback Preservation Commission for a one-year term - Edward Metcalfe, Sarah Grant, Michael Purcell, Christine Colella, John Nevins, and acknowledge one vacancy. (Welch/Skramstad – Passed unanimously)**

Planning Commission: **Motion to appoint the following to the Planning Commission for a one-year term – Tim Segar, Jennifer Girouard, Donald Sherefkin, Patti Smith, Brian Potter. (Welch/Skramstad – passed unanimously)**

DV Fiber Board: **Molly Welch signed the designation of Marlboro’s representative to the DV Fiber Board for a one-year term: Steven John, Jean Boardman & Bob Anderson (Alternates).**

Tree Warden: **Motion to nominate and approve Pieter Von Loon as the Marlboro Tree Warden. (Welch/Skramstad – Passed unanimously)**

E911 Coordinator: **Motion to nominate and approve Allan McLane as the Marlboro E911 Coordinator. (Welch/Skramstad – Passed unanimously)**

**Highway Department**

The Board reviewed a standard letter to respond to residents inquiring about the Road Closed Signs due to Mud Season.

**2025 Town Elections “Post-Mortem”** – tabled until either 3/27/25 or 4/10/25 meeting after some brief discussion on the effectiveness of this year’s “info” meetings with town residents. Further discussion was tabled until a future meeting.

**Old Business**

Town Administrator Report:

*Final Approval of Whetstone Watershed Signs* – Nick advised the Board that based on their initial (sense of the Board) approval of erecting two signs regarding the Whetstone Watershed area in and around Marlboro, the Conservations Commission and Isabel Bowman will be working with Andrew to determine the final locations of the signs so they do not impact any road work, etc. **Motion: Approve the erection of two Whetstone Watershed Signs in the town center and near the access to South Pond, pending the Highway Department’s approval of the final locations. (Welch/Skramstad – Passed unanimously)**

**Motion: Fining that premature knowledge of the topic that we need to discuss now would be deleterious to the public & town the Select Board deems it necessary to hold an Executive Session. (Skramstad/Kirkwood – Passed unanimously)**

**Motion: That we move into executive session to discuss personnel issues according to Vermont Statute 1 V.S.A. § 313(a)(1)(a) @ 6:27pm (Skramstad/Kirkwood – Passed unanimously)**

Executive Session –

- Any actions resulting from executive session – None.

**Motion to return to regular session at 7:15pm (Skramstad/Kirkwood – Passed unanimously)**

**Motion to Adjourn @ 7:16p (Welch/Skramstad – Passed unanimously)**