

Minutes**Marlboro Special Select Board Meeting****Thursday, September 4, 2025, 5:00pm**

Attendees: Molly Welch – Chair, Jeff Skramstad – Vice-Chair; Kate Kirkwood – Member (via ZOOM); Nick Morgan – Town Administrator/SB Assistant; Gail MacArthur, Andy Reichsman, Rose Watson – Auditors.

BEGIN ZOOM RECORDING:

(Please note: As these minutes are not intended to be a “transcript” of the meeting, a complete Audio recording of the meeting can be found on the Town’s Soundcloud page here: <https://soundcloud.com/marlboro-select-board>).

Call to Order @ 5:00pm

Identify Any Changes to Agenda: **First order of business:** Adding agenda item per 1 V.S.A. § 312(d)(3)(A) (from Vermont.gov “Vermont Statutes online” - Any addition to or deletion from the agenda shall be made as the first act of business at the meeting.)

Motion: Add Nick Morgan to present for review and approval of additions/changes to the 2025 LHMP as submitted by Margo Ghia (WRC) on 9/4/25. (Skramstad/Welch – Passed unanimously)

Scheduled Business (Note: Times are approximate -early arrival-15-20 minutes- is suggested):

5:00-5:10p **Unscheduled Open Public Comment:**

Review additions/changes to 2025 LHMP as submitted by Margo Ghia (WRC) - **Motion: Approve additions/changes to the 2025 LHMP as submitted by Margo Ghia on 9/4/25 and presented to the Board by Town Administrator, Nick Morgan. (Welch/Skramstad – Passed unanimously)** Subsequent to this motion, the Select Board signed the Certificate of Adoption and advised Mr. Morgan that he should proceed to forward the document to the WRC who will in turn forward it to the State to continue the LHMP Adoption process.

Executive Session

- Executive Session if needed – Motion Language below:

Motion: Fining that premature knowledge of the topic that we need to discuss now would be deleterious to the public & town the Select Board deems it necessary to hold an Executive Session. & Motion: That we move into executive session to discuss personnel issues according to Vermont Statute 1 V.S.A. § 313(a)(1)(a) @ 5:05pm (Welch/Skramstad – Passed unanimously)

Return to regular session @ 5:45pm (Welch/Skramstad – Passed unanimously)

Any Items Arising Out of Executive Session:

Coming out of Executive session where several personnel matters were discussed the Board brought up the following motions:

Motion: To give both Rebecca Seigny & Lynn Scheuermann a \$2.00/hour pay increase and will further review pay at the beginning of the year. (Welch/Skramstad – Passed 2 yay and 1 abstain)

Motion: Offer applicant Jessica Roberts the position of Zoning Administrator at a rate of \$25.00/hr. (understanding that Ms. Roberts may also do “grant” work for the town; any benefits will be based on eligibility based on the number of hours worked, per week, on average. (Welch/Skramstad – Passed unanimously)

Subsequent to the motion regarding Ms. Roberts, Ms. Kirkwood advised that she would call the applicant and make the offer and report back to the Board.

Motion to Adjourn @ 5:47pm (Welch/Skramstad – Passed unanimously)