

Minutes**Marlboro Select Board Meeting****Thursday, October 9, 2025, 6:00pm**

Attendees: Molly Welch – Chair, Jeff Skramstad – Vice-Chair; Kate Kirkwood – Member (via ZOOM); Nick Morgan – Town Administrator/SB Assistant; Andrew Richardson – Road Supervisor; Jessica Roberts – Zoning Administrator

Note: Member Kirkwood had to leave early, but as Chair Welch & Vice-Chair Skramstad remained a quorum was still in place, so the meeting continued.

BEGIN ZOOM RECORDING:

(Please note: As these minutes are not intended to be a “transcript” of the meeting, a complete Audio recording of the meeting can be found on the Town’s Soundcloud page here: <https://soundcloud.com/marlboro-select-board>).

Call to Order @ 6:00pm**Sign Guidelines of Conduct - Done****Regular Select Board Meeting Agenda**

Identify Any Changes to Agenda: None

Scheduled Business

Unscheduled Open Public Comment: None

Approval of Minutes from September 25, 2025 **(Welch/Kirkwood – Passed unanimously)**

Signature of Pay Orders - Done

Document Signatures & Approvals

- **Motion: Approve and sign Hagedorn Driveway Permit request. (Welch/Kirkwood – Passed unanimously)**
- **Motion: Appoint Jessica Roberts to the Position of Marlboro Zoning Administrator. (Welch/Kirkwood – Passed unanimously)**

Executive Session

- 6:15-7:15p Executive Session – Motion Language below:

Motion: Fining that premature knowledge of the topic that we need to discuss now would be deleterious to the public & town the Select Board deems it necessary to hold an Executive Session. & Motion: That we move into executive session to discuss personnel issues according to Vermont Statute 1 V.S.A. § 313(a)(1)(a) @ 6:05p
(Welch/Kirkwood – Passed unanimously)

Return to regular session @ 6:52p (Welch/Skramstad – Passed unanimously)

Any Items Arising Out of Executive Session - None**New Business****Highway Update:**

Road Supervisor, Andrew Richardson reported and advised the Board that commencing on 10/20/25 and most likely continuing through 10/22/25, the Highway Dept. will be “taking up” the “speed tables” on South Road through the Town Center. Also advising that he has arranged to borrow lighted roadside signs from Brattleboro, that he will be placing to advise travelers of the expected road work. Mr. Richardson noted that the job could be completed in one day, but to be safe he asked Mr. Morgan to write up an announcement noting the work could continue through 10/22. He further advised that while some complete road closures may be necessary, plans have been made to account for emergency vehicles and other emergencies and that detours have been planned to facilitate traffic in and through the Town Center. Mr. Richardson also advised the Board that he will be on vacation from 11/13-11/30/25, and that Joe Soumar will head the crew during his absence.

Status of Pay Scale Implementation or Next Steps prior to implementation:

Mr. Morgan asked the Board when they wanted to further discuss the implementation of a standardized pay scale for town employees. The Board elected to have this review at the 11/13/25 meeting and requested Mr. Morgan schedule accordingly.

New Business (continued)

SeVEDS Presentation: - Tabled – to be rescheduled

Old Business

Town Administrator Report:

Motion to cancel 11/27/25 Select Board meeting due to Thanksgiving – (Welch/Skramstad – Passed unanimously)

Determine meeting to review 2026 budget requests for the Select Board, the Town Administrator, and the Zoning Administrator – The Board set the 11/13/25 meeting to discuss proposed budgets.

Future Agendas - Mr. Morgan presented the Board with in progress agendas for the next four meetings which he noted he would regularly update as topics and information becomes available.

Motion to Adjourn @ 7:07p