

Draft Minutes**Marlboro Select Board Meeting****Thursday, January 8, 2026, 6:00pm**

Attendees: Molly Welch – Chair, Jeff Skramstad – Vice-Chair; Kate Kirkwood – Member; Nick Morgan – Town Administrator/SB Assistant; Rebecca Sevigny – Treasurer; Lynn Scheuermann – Assistant Treasurer; Andrew Richardson – Road Supervisor; Forrest Holzapfel – Town Clerk; Jennifer Ramstetter – Green Mountain Conservancy

BEGIN ZOOM RECORDING:

(Please note: As these minutes are not intended to be a “transcript” of the meeting, a complete Audio recording of the meeting can be found on the Town’s Soundcloud page here: <https://soundcloud.com/marlboro-select-board>).

Call to Order @ 6:00pm**Sign Guidelines of Conduct – Done****Regular Select Board Meeting Agenda**

Identify Any Changes to Agenda: None

Scheduled Business:

6:00-6:10p Unscheduled Open Public Comment: None

6:11p Approval of Minutes from December 11, 2025 (**Welch/Skramstad – Passed unanimously**)6:11p Approval of Minutes from December 13, 2025, Informational Meeting (**Welch/Skramstad – Passed unanimously**)6:11p Approval of Minutes from December 15, 2025, Special Meeting (**Welch/Skramstad – Passed unanimously**)

6:11p Signature of Pay Orders - Done

6:12-6:15p Document Signatures & Approvals

- **Motion: Approve and sign MOU dealing with the Whetstone River Conservation signs. (Welch/Skramstad – Passed unanimously)**
- Jennifer Ramstetter came to the Board to submit for approval and signature a letter of support for the Green Mountain Conservancy obtaining a grant to acquire a 504.2 acre parcel of land that lies within a 3.488 acre unfragmented forest block currently owned by Mark, Judith, and David Ames. **Motion: Approve and sign this letter of support submitted by the Green Mountain Conservancy. (Welch/Skramstad – Passed unanimously)**
- **Motion: Adopt Updated Zoning Fee Schedule presented at 12/11/25 SB Meeting. (Welch/Skramstad – Passed unanimously)**
- **Motion: Review, Approve, & Adopt Pay Scale for Town Employee Compensation for 2026 and going forward. (Welch/Skramstad – Passed unanimously)**

New Business

Review & Proprietary Approve 2026 Town Warning (pending any input from 1/17/26 info meeting and/or submission of article petitions – deadline 1/15/26):

The Board and Town Officials reviewed the Marlboro 2026 Town Warning as it stands as of 1/8/2026 modifying those articles as needed. Particular attention was paid to the need for including approval of the auditors report (not required by State statute), wording for the article regarding dates for the two payment dates for Town taxes, and the wording on how tax delinquency fees are assessed to ensure clarity regarding how they apply given the two payment deadlines the Town is instituting. In advance of the upcoming Budget Centric Info Meeting scheduled for 1/17/26, a close review of both the Town Budget and Highway Department (line by line) was conducted with full explanations from the Town Treasurer, who also, along with the Road Supervisor, answered the Boards questions on the line items. As part of the discussion on the Budget(s), the Board reviewed the existing plan for paying off existing loans, creating “capital funds” for both the Town and the Highway, and the plan to reduce the amounts and need for loans moving forward. Town Clerk, Forrest Holzapfel, discussed the proposed tax exemption being proposed for the Potash Hill property based on the State’s assessment. Mr. Holzapfel noted that the town had offered a 50% exemption, which is tentatively included in the Warning, pending acceptance by and/or any further negotiations with Potash Hill. The Board and Town Officials reviewed the remainder of the articles in the Warning (mostly the requests for funding). Finally, Mr. Holzapfel advised that there may be some petitions to be presented (including potentially “politically oriented” which he will forward to the Board for final consideration at the 1/22/26 Select Board Meeting).

Motion: Pending Final Approval at 1/22/26 SB Meeting, Approve the 2026 Town Warning as written with any adjustments reviewed and made at this meeting. (Welch/Skramstad – Passed unanimously)

New Business (continued)

Review upcoming schedule of meetings and deadlines for final approval and noticing of the 2026 Town Warning. – Town Administrator, Nick Morgan, reviewed the upcoming schedule and deadlines for the upcoming elections.

Old Business

Town Administrator Report – Mr. Morgan presented the Select Board the “Select Board Report” for Town Report for their approval which they agreed it was a good report and requested Mr. Morgan forward it to the Auditors for inclusion in the Marlboro Town Report.

Executive Session

- Executive Session – Motion Language below:

Motion: Finding that premature knowledge of the topic that we need to discuss now would be deleterious to the public & town, the Select Board deems it necessary to hold an Executive Session. & Motion: That we move into executive session to discuss personnel issues according to Vermont Statute 1 V.S.A. § 313(a)(1)(a) @ 7:37p. (Skramstad/Kirkwood – Passed unanimously)

Return to regular session @ 8:02p (Welch/Skramstad – Passed unanimously)

Any Items Arising Out of Executive Session - none

Adjourn @ 8:03p