

Draft Minutes**Marlboro Special Select Board Meeting - Monday, January 26, 2026, 5:00pm**

Attendees: Molly Welch–Chair, Jeff Skramstad – Vice-Chair; Kate Kirkwood – Member (ZOOM); Nick Morgan – Town Administrator/SB Assistant; Tim Segar – Planning Commission; Steven John & Jean Boardman – DRB.

BEGIN ZOOM RECORDING:

(Please note: As these minutes are not intended to be a “transcript” of the meeting, a complete Audio recording of the meeting can be found on the Town’s Soundcloud page here: <https://soundcloud.com/marlboro-select-board>).

Call to Order @ 6:00pm**Sign Guidelines of Conduct (monthly signing completed on 1/8/26)****Special Select Board Meeting Agenda****Scheduled Business:**

5:00-5:10p Unscheduled Open Public Comment: None

New Business**Discussion with Planning Commission (Tim Segar) & Development Review Board (Steven John) regarding next steps for Town of Marlboro Zoning Administrator:**

The Board, Mr. Segar, and Mr. John reviewed the current status of the Marlboro Zoning Department since the departure of the Town’s recently hired Zoning Administrator and how the Town would proceed until another Zoning Administrator could be found, vetted, and appointed. Before discussing moving forward, Board Chair, Molly Welch, volunteered to take on the role of *interim* Zoning Administrator (noting that she would seek assistance from both the VLCT and the WRC to ensure proper disposition of Zoning requests and submittals). It was discussed that while official *nomination* of Ms. Welch should come from the Planning Commission, the Select Board advised that they would move to approve Ms. Welch for the position, *pending* an official nomination from the Planning Commission, so she could start to dig in on several requests, applications, and submittals needing Zoning attention. Mr. Segar advised that he would pursue this official nomination/recommendation with his Board and report back if there were any issues. Mr. John of the DRB acknowledged that he would work with Ms. Welch to ensure proper interface with the DRB on several pending issues.

The group moved on to discuss how to proceed with finding a permanent Zoning Administrator, with the Planning Commission leading the search and nominating a candidate to the Select Board for final review and approval. It was noted that as the Town has had the same Zoning Administrator for roughly 19 years, the actual process involving the Planning Commission in the process was not codified into a stand SOP, but all agreed that such an SOP was needed to be put in place and should be worked on between the Planning Commission and the Select Board over the next couple of Select Board meeting in February.

Mr. Segar advised that he would confer with his Commission (upcoming 2/10/26 meeting), and Town Administrator, Nick Morgan, took the action item to work with the PC and the SB to coordinate discussions at both the 2/12/26 and 2/26/26 Select Board meetings.

Discussion on inclusion of any final additions to 2026 Marlboro Town Warning as currently comprised:

The Board noted that they were in receipt of two petitions (properly executed) requesting inclusion on the 2026 Town Warning. It was noted that both petitions for articles were purely political in nature without impact on the Town’s operations as a municipality. The Board noted that it is standard Town policy not to allow political statements, signage, etc. on Town Property or within Town resources (website, etc.). Further noting that while the political statement in question may have large support, it opens the Town up to having to accept potentially divisive political statements, etc. The Board discussed the two petitions and determined that following the Town’s general policy not to support *any* political statements, etc. which do not require any governing action by the Town, it was proper not to include the two articles being considered on the 2026 Town Warning.

Motion: The Board has decided not to include political articles on the Ballot. (Skramstad/Welch – Passed unanimously)

Final Review and Approval of 2026 Marlboro Town Warning: Tabled pending final completion of 2026 Town Warning – Special Meeting scheduled for 1/30/2026 @ 1pm.

No Executive Session required.**Motion to Adjourn @ 5:52p (Welch/Skramstad – Passed unanimously)**