

**Draft Minutes**

Marlboro Select Board Meeting  
Thursday, March 12, 2026

**Attendees:** Molly Welch – Chair, Jeff Skramstad – Vice-Chair; Kate Kirkwood – Member; Nick Morgan – Town Administrator/SB Assistant; Andrew Richardson - Road Supervisor; Rebecca Seigny – Treasurer; Diana Todd – HPC; Linda Fuhrman – Resident.

**BEGIN ZOOM RECORDING:**

*(Please note: As these minutes are not intended to be a “transcript” of the meeting, a complete Audio recording of the meeting can be found on the Town’s Soundcloud page here: <https://soundcloud.com/marlboro-select-board>).*

**Call to Order @ 6:00pm**

Sign Guidelines of Conduct (monthly Signing) - Done

**Regular Select Board Meeting Agenda**

Identify Any Changes to Agenda: None

**Scheduled Business:**

Unscheduled Open Public Comment: None

Approval of Minutes from February 12, 2026 **(Welch/Skramstad – Passed unanimously)**

Approval of Minutes from February 26, 2026 **(Welch/Skramstad – Passed unanimously)**

Approval of Minutes from February 28, 2026 - Statutory Info Meeting

Signature of Pay Orders - Done

Document Signatures & Approvals

- Review & Approve GMP Summer 2026 project in Marlboro, including A. Richardson’s stipulations. **Motion: Approve and Sign Agreement with GMP on Summer 2026 Grid Resiliency project including addendum with Road Supervisor stipulations. (Welch/Kirkwood – Passed unanimously)**
- Review & Approval of Planning Commission’s ZA Job Description to be used in position search. **Motion: Approve the Zoning Administrator Job Description and Hiring Ad as submitted by the Planning Commission. (Welch/Skramstad – Passed unanimously)**

**New Business****SB Organization:**

*Review Election Results (Jeff Skramstadf) and Election of Chair and Vice-Chair* – It was noted that Jeff Skramstad was elected to a 3-year term and the Board turned to electing officers:

**Molly Welch was nominated by Jeff Skramstad to be Chair. (Skramstad/Kirkwood – Passed unanimously – Molly Welch recused)**

**Jeff Skramstad was nominated by Molly Welch to be Vice-Chair. (Welch/Kirkwood – Passed unanimously – Jeff Skramstad recused)**

*Approve Commission Appointments* – The Board considered the following nominations (by their respective commissions) HPC-David Clift – 3-year term; DVFiber (all 1-year terms) -S. John-Rep/J. Boardman & B. Anderson-Alternates; DRB-Brent Seabrook & Steven John – 3 Year **(Welch/Skramstad – Passed unanimously)**; No appointments were considered for Planning Commission and Nick Morgan will follow up with them for 3/26/26 meeting.

*Review and Adopt Select Board Rules of Procedure and Conflict of Interest Policy -*

**Motion to approve the 2026 Select Board Rules of Procedure and Conflict of Interest Policy as written and on file at the Town Office. (Rules of Procedure – Welch/Skramstad – Passed unanimously; Conflict of Interest Policy – Welch/Skramstad – Passed unanimously)**

Designate the Official Newspaper for Publications and Notices

**Motion to designate The Brattleboro Reformer as the Newspaper of record for publications and notices. (Welch/Skramstad – Passed unanimously)**

Designate the Town Website marlborovt.us as the Official Town Website

**Motion to designate < marlborovt.us > as the official Marlboro Town Website. (Welch/Kirkwood – Passed unanimously)**

Treasurer – Discussion on School Payments Status & Tax Anticipation Note:

*Marlboro Treasurer, Rebecca Sevigny, advised the Board of the following situation between Marlboro and the School District:*

Agreement concerning Marlboro School District funds that are currently invested in the name of the Town of Marlboro.

- Because the Marlboro School District is currently owed school tax payment funds from the Town of Marlboro and those funds were placed into a Treasury Note in the name of the Town of Marlboro that is bearing interest.
- All parties involved agree that it makes sense to keep the funds invested in this Treasury Note until it matures March 12, 2026.
- The Marlboro School Board agrees that the purpose of the investment is to provide a small amount of interest for the Town.
- Therefore, it is agreed that the Marlboro Town Treasurer will keep those funds invested until the date of maturity, and within fifteen days of the maturity date will convey all the funds due to the School District for fiscal year 2026, while retaining any further accrued interest in the town bank account.
- The Select Board acknowledged this agreement with the School District and signed the agreement which will be forwarded to the School District for their agreeing signatures.

HPC: Review & Approval of Update Hogback FUA documentation:

Diana Todd from the HPC came to the Board to present the updated FUA for Hogback (revised to conform to the new Hogback Management Plan) and request the Board's approval of the FUA so that it could be put into active status.

**(Motion: Approve and sign acceptance of the new Hogback FUA. (Welch/Skramstad – Passed unanimously)**

Highway Update:

As Andrew was unable to attend the meeting, Town Administrator, Nick Morgan, advised the Board of several pending Highway Department items:

- The approval of the new Marlboro Road Standards was tabled as new State Road and Bridge Standards (recently released) needed to be reviewed to see if any adjustments to Marlboro Standards need to be made.
- Mr. Morgan confirmed with the Board that the Jenckes Road Beaver Conflict issue and possible solutions (trapping) would be discussed at the 3/26 meeting. Mr. Morgan further presented the Board with a letter that had been written to be sent to the “abutting” landowners to the area in question which the Board agreed was good to be sent.
- Mr. Morgan also advised the Board that Mr. Richardson had spoken to the AOT district head and was told that road declassification was not necessary and that the Town could instead, simply designate a road to be a “reduced maintenance3” road. As Mr. Richardson was unavailable, further discussion was tabled until the 3/26/26 meeting. The Board also tasked Mr. Morgan to speak with Andrew about getting the workload and cost implications of all of the options.
- Review and signature on the New State Road and Bridge Standards was tabled until the 3/26/26 meeting to provide time for Mr. Richardson to review them.

**Old Business**Town Administrator Report:

*WRC Select Boards Conference* – Mr. Morgan advised the Board that the WRC would be holding their annual Select Board Conference on 3/25/26, and that he was planning to attend to take notes. He also advised that all Select Board members were welcome to attend as well.

**Motion to Adjourn @ 6:40p (Welch/Skramstad – Passed unanimously)**