

Marlboro Cemetery Commission

MEETING MINUTES – DRAFT

Thursday, April 16, 2026

4:06-5:04 PM

Marlboro Town Office

Respectfully Submitted by Hollis Burbank-Hammarlund

Commissioners present: Marcia Hamilton, Hollis Burbank-Hammarlund, Sally White

Also present: Forrest Holzapfel-Marlboro Town Clerk

Meeting called to order at 4:06 PM

Approve Minutes: The minutes of the December 4, 2025 meeting of the Cemetery Commission were unanimously approved.

Business:

1. A request to the Commission to participate in the Sun May 17 Volunteer Fair Rapid Review event was discussed. Because the Commission is not a volunteer committee and does not provide volunteer opportunities, it was decided unanimously that we would not attend. Marcia was to notify organizers.
2. The Commission reviewed and unanimously approved (adopted) Center Cemetery Maintenance Policy (attached).
3. Members discussed whether heirs can be buried in plots after ancestors, who purchased the plots, have been buried. Due to historical precedent (and unknown historical agreements between plot owners and the Town) combined with contemporary laws/regulations prohibiting the disturbance of an existing burial, it was decided that requests for such burials would be considered on a case-by-case basis by the Commission. Such decisions will require coordination with plot heirs to ensure no existing burials are disturbed; this could involve probing or ground-penetrating radar exploration, which shall be at the expense of the plot owners/heirs.
4. Marcia reported that she has arranged for the seasonal care of the Clark Warren Cemetery, has reached out to Mark for gravestone repair work, and has purchased flag holders for veterans' graves.
5. Hollis will touch base with Jeff Burt about seasonal care of the King Cemetery including trimming tree branches.
6. Sally requested a site visit of Center Cemetery to identify the boundaries of the abutting land donated by her father. This will be arranged in the future.
7. There is an old maple tree in the Center Cemetery that may need to be taken down.

Meeting was adjourned at 5:04 PM

Marlboro Cemetery Commission
Groundskeeping Policy
December 2025

Center Cemetery

Spring Cleanup

Pick up sticks, deadfall, branches, garbage, all leaves everywhere including corners. Cut any growth of hardhack, saplings, overgrowth of invasive plants such as poke weed, deadly nightshade, buckthorn, English rose, bittersweet, Japanese knotweed.

Mow when and where needed

Trim around all plots, headstones, and inside all edges up to perimeter of stone walls on all sides. Trim tops and sides of all stone walls to keep all invasives from gaining.

Summer Mowing

As in the past; mow when needed except when Ground Phlox is flowering or going to seed, or mow around the patches of Ground Phlox.

No mowing during drought/ heavy rainy periods. No mowing if it is not needed.

Summer Cleanup

Maintain cleaned up areas around all stonewalls including tops, sides, and all corners inside cemetery.

Cut back or trim all saplings, all invasives, and hardhack in cemetery, especially at headstones and inside Plot areas.

Fall Cleanup

Remove all leaves, limbs, brush, sticks, blow downs, and trim invasives throughout cemetery including inside perimeter and tops of all stone walls and corners.

All limbs branches, leaves, brush, must be deposited in far East corner in the far back, next to dirt pile, when doing any sort of cleanup.